

MASTERDRIVE INC.

701 Highland Avenue, PO Box 157, Fort Atkinson WI 53538-0157

****Attn: Accounts Payable-Response Required****

In our continuous effort to provide excellent service, MasterDrive will be supplying electronic invoices to our customers. This new capability will:

- * Provide prompt delivery of invoices to Accounts Payable
- * Allow your billing department to see freight charges the next business day so billing your customer is quicker
- * Give tracking and pro numbers on all invoices from all warehouses. Monitoring shipments and providing customers with the most up to date tracking information will be easily accessible
- * Eliminate loss of invoices
- * Use less paper and be more environmentally friendly
- * Allow for one email and one fax number for delivery

In addition to electronic invoicing, MasterDrive accepts payments by wire transfer, or Electronic Funds Transfer. Please contact Mary Fenzl in our AP/AR department for more information.

Please provide the required information in the space below and return to us as soon as possible. Electronic invoicing will begin by **April 1, 2010**. If you cannot receive invoices via email or fax, contact us immediately. Your information can be faxed to 920-563-5650 or emailed to abauer@masterdrives.com. Please contact us with any questions or concerns.

Company Name: _____
Contact Name: _____
Email address: _____
Fax (if desired): _____